

Paris City Commission
525 High Street
Paris, KY 40361
Meeting Minutes
June 22, 2021

The Paris City Commission met in special session at 6:00 p.m. viewable on Facebook live at www.facebook.com/cityofparisky on Tuesday, June 22, 2021.

Mayor, John Plummer called the meeting to order, and the Pledge of Allegiance was recited.

City Clerk Stephanie Settles conducted roll call.

Present: Mayor, John Plummer; Commissioner, Wallis Brooks; Commissioner, Holli Gibson; Commissioner, Stan Galbraith; Commissioner, Angela Roberts.

Others in Attendance: City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beaman, and City Clerk, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager Daron Jordan proceeded to conduct the meeting.

Public Hearing for a HUD Community Development Block Grant Application for Economic Development.

Logan Hart with Bluegrass Area Development Agency discussed the Kentucky Department for Local Development is accepting application materials under the 2021 HUD Community Development Block Grant (CDBG-CV) Program in response to the ongoing COVID-19 Pandemic. This program offers funding assistance for utilities delinquencies. The City of Paris intends to apply for financial assistance for the purpose of working with the Community Action Council to accept applications for delinquent bill forgiveness for those individuals and families affected by COVID-19 for the following utilities: water, sewer, electric, and gas utilities. A copy of the CDBG application material will be on file at the office of the mayor for citizens' review and comment during regular business hours from Tuesday, June 1, 2021, through Tuesday, July 6, 2021. Comments on the proposed application may be submitted to the attention of Mayor Plummer, at 525 High Street, Paris, KY 40361 until the close of business on Tuesday, July 6, 2021. No comments written or verbal comments were received. Public hearing closed at 6:08 p.m.

Approval of Minutes

Motion by Brooks, seconded by Roberts to approve the regular meeting minutes of the June 8, 2021, meeting. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Old Business

Second reading of an Ordinance was read by Brad Oberlander. Motion by Plummer, seconded by Brooks, approving ordinance 2021-6 amending the City of Paris, Kentucky annual budget for July 1, 2020, thru June 30, 2021. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

**CITY OF PARIS
ORDINANCE 2021 – 6**

AN ORDINANCE **AMENDING** THE CITY OF PARIS, KENTUCKY ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021 ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT.

WHEREAS, the Board of Commissioners has reviewed the budgetary revenues and expenses for the City of Paris for the 2021 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, that the annual budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 be amended as follows:

	Year ended 6/30/2021 <u>Amended Budget</u>
<u>Governmental Funds:</u>	
ESTIMATED BEGINNING FUND BALANCE - JULY 1, 2020	\$ <u>5,621,225</u>
<u>Revenues:</u>	
Taxation	856,250
Licenses and Permits	6,146,070
Fines and Forfeitures	2,500
Other Revenues	240,000
Intergovernmental	868,000
Loan Proceeds	400,000
Municipal Road Aid	<u>100,000</u>
Total Revenues:	8,612,820
TOTAL FUNDS AVAILABLE:	<u>14,234,045</u>
<u>Expenditures:</u>	
Community Partners	1,036,000
Commission	285,000
Clerk Treasurer	160,000
General Admin	650,000
Police Department	3,300,000
Fire Department	1,876,725
Public Works	<u>1,375,000</u>
Total Expenditures:	<u>8,682,725</u>
ESTIMATED ENDING FUND BALANCE - JUNE 30, 2021	\$ <u>5,551,320</u>

<u>Proprietary Fund:</u>	<u>Year ended 6/30/2021 Original Budget</u>
ESTIMATED BEGINNING FUND BALANCE - JULY 1, 2020	\$ <u>1,443,750</u>
 <u>Revenues:</u>	
Water	1,750,240
Sewer	1,564,080
Miscellaneous	222,500
Transfer Station	51,500
Electric	5,815,000
Loan Proceeds	<u>2,600,000</u>
<i>Total Revenues:</i>	<u>12,003,320</u>
 TOTAL FUNDS AVAILABLE:	 <u>13,447,070</u>
 <u>Expenditures:</u>	
Power Production	3,650,000
Electric Distribution	800,000
Water Distribution	1,500,000
Water Plant	1,083,295
Disposal Plant	1,461,940
Transfer Station	336,630
Utility Administration	700,000
Utility Fund	<u>1,400,000</u>
<i>Total Expenditures:</i>	<u>10,931,865</u>
 ESTIMATED ENDING FUND BALANCE - JUNE 30, 2021	 \$ <u>2,515,205</u>

Second reading of an Ordinance was read by Bryan Beauman. Motion by Plummer, seconded by Galbraith, approving an ordinance relating to the designation of the City's floodplain administrator. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

**THE CITY OF PARIS
ORDINANCE NO. 2021-7**

AN ORDINANCE RELATING TO THE DESIGNATION OF THE CITY'S FLOODPLAIN
ADMINISTRATOR

WHEREAS, since the adoption of the City's flood damage prevention ordinance, changes have occurred in City staff which now require current revisions to the ordinance,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE FOLLOWING SECTION OF THE CODE OF ORDINANCES BE AMENDED:

§ 74.100 DESIGNATION OF LOCAL ADMINISTRATOR

The City Commission authorizes the Mayor to appoint a qualified individual to administer, implement, and enforce the provisions of this chapter by granting or denying development permits in accordance with its provisions, and is herein referred to as the Floodplain Administrator.

Motion by Gibson, seconded by Roberts, to award chemicals for the FY'22 budget as recommended by Chad Smart the Superintendent of the Water Treatment Plant Caustic Soda - Citgo Water, Chlorine - Brenntag USA, Sulfur Dioxide- Brenntag USA, Granular HTH - Brenntag USA, HFS Acid - Univar USA Inc, DePac 2020 – USALCO, Anhydrous Ammonia – Brenntag USA, Salt Pellets - Brenntag USA, Sodium Permanganate - Hawkins Inc. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Gibson, seconded by Roberts, to amend the pay and classification scale for the Chief of Police to reflect a Mid-Point of \$ 39.63, Minimum of \$ 33.00 and Maximum of \$ 49.50. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Second reading of ordinance 2021-8 was read. Motion by Galbraith, seconded by Brooks, approving Ordinance 2021-8 amending the employee pay scale and classification Ranges. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

**CITY OF PARIS
ORDINANCE NO. 2021-8**

AN ORDINANCE RELATED TO THE AMENDMENT OF EMPLOYEE
PAY SCALE AND CLASSIFICATION RANGES

WHEREAS, the City recently underwent a review of its system of personnel organization and management that resulted in recommended revisions to its pay scales and grades;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PARIS, KENTUCKY AS FOLLOWS:

The pay scales and grades attached as Exhibit A incorporated into this Ordinance as if set out in full are adopted as the governing pay scales, steps, and grades for all full-time employees of the City of Paris, in accordance with KRS 83A.070, until such time as the City Commission may amend these pay scales, steps, and grades.

Second reading of an Ordinance was read. Motion by Brooks, seconded by Galbraith, approving Ordinance 2021-9 adopting the annual budget for the Fiscal Year July 1, 2021, thru June 30, 2022.

CITY OF PARIS

ORDINANCE 2021 – 9

AN ORDINANCE OF THE CITY OF PARIS, KENTUCKY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022 ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY GOVERNMENT.

WHEREAS, the Board of Commissioners has reviewed the budgetary revenues and expenses for the City of Paris for the 2022 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PARIS, KENTUCKY, that the annual budget for the fiscal year beginning July 1 2021 and ending June 30, 2022 be adopted as follows:

<u>Governmental Funds:</u>	Year ended 6/30/2022 <u>Original Budget</u>
ESTIMATED BEGINNING FUND BALANCE - JULY 1, 2021	\$ 7,414,190
<u>Revenues:</u>	
Taxation	1,169,150
Licenses and Permits	6,031,225
Fines and Forfeitures	1,000
Other Revenues	110,000
Intergovernmental	598,625
Municipal Road Aid	<u>170,000</u>
<i>Total Revenues:</i>	8,080,000
 <i>TOTAL FUNDS AVAILABLE:</i>	 <u>15,494,190</u>
<u>Expenditures:</u>	
Community Partners	1,098,845
Commission	382,100
Clerk Treasurer	187,165
General Admin	704,590
Police Department	3,144,225
Fire Department	1,973,700
Public Works	<u>1,209,375</u>
<i>Total Expenditures:</i>	8,700,000
 ESTIMATED ENDING FUND BALANCE - JUNE 30, 2022	 \$ 6,794,190

<u>Proprietary Fund:</u>	Year ended 6/30/2022 <u>Original Budget</u>
ESTIMATED BEGINNING FUND BALANCE - JULY 1, 2021	\$ 1,245,704
<u>Revenues:</u>	
Water	1,648,500
Sewer	1,778,750
Miscellaneous	442,500
Transfer Station	100,000
Electric	<u>5,809,500</u>
<i>Total Revenues:</i>	9,779,250
 <i>TOTAL FUNDS AVAILABLE:</i>	 <u>11,024,954</u>
<u>Expenditures:</u>	
Power Production	3,954,440
Electric Distribution	904,220
Water Distribution	828,465
Water Plant	1,181,085
Disposal Plant	1,260,100
Transfer Station	293,150
Utility Administration	807,875
Utility Fund	<u>1,088,665</u>
<i>Total Expenditures:</i>	10,318,000
 ESTIMATED ENDING FUND BALANCE - JUNE 30, 2022	 \$ 706,954

Sidewalk project update was provided by Daron Jordan, a list is being put together of areas. Superintendent Mike Smith identified several areas along Main Street corridor that needed sidewalk repair.

Motion by Galbraith, seconded by Gibson, approving Kentucky Bank for the financing of a 2020 Elgin Whirlwind Street sweeper for a 4-year term at a rate of 1.35% for the Public Works Department. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Plummer, approving the hire of Christopher Canter as a Police Cadet based on the recommendation of Erin Morton and Chief Thomas, contingent upon completing the physical exam. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Galbraith, approving the hire of Desirae Thacker as Police Cadet based on the recommendation of Erin Morton and Chief Thomas, contingent upon completing the physical exam. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Mayor Plummer read a proclamation recognizing the United Way proclaiming September 24, 2021 as United Way of the Bluegrass Centennial Day in Paris, Kentucky.

Motion by Plummer, seconded by Gibson, approving the hire of James Fryman as a medium sized equipment operator for the Public Works Department contingent upon passing the drug screen and onboarding interview with the City Manager. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Motion by Brooks, seconded by Galbraith, approving to obtain quotes for an annual line of credit for \$ 350,000.00. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

The city commission decided that the second meeting at 9:00 a.m. on July 27, 2021, will be canceled.

Bryan Beauman and Commissioner Gibson discussed city ordinance updates related to commercial activity and parking downtown. A draft ordinance will be brought to the commission at a future meeting for review related to business license for events, and merchant parking downtown.

Financials

Motion by Plummer, seconded by Galbraith, approving May financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 8,645,619.00 with expenditures of \$ 7,428,396.00. Utility Fund Revenues of \$ 9,052,471.00 with expenditures of \$ 8,443,484.00. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Roberts, Galbraith, Gibson voting Aye.

Motion by Galbraith, seconded by Brooks, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

General Fund

<u>Check #</u>	<u>Vendor</u>	<u>Check Date</u>	<u>Check Amount</u>
46330	JULIA ADAMS	6/11/2021	124.24
46331	Advance Auto Parts	6/11/2021	91.46
46332	James Lee Bailey	6/11/2021	80.51
46333	Bluegrass Kesco	6/11/2021	200.00
46334	Bourbon County Clerk	6/11/2021	69.00
46335	Bourbon County Sheriff	6/11/2021	1,008.77
46336	Daniel & Whitney Burton	6/11/2021	139.23
46337	CAAK	6/11/2021	25.00
46338	CENTRAL KY MECHANICAL	6/11/2021	19,298.19
46339	Central Ky Quicklube & Tire	6/11/2021	155.44
46340	City Of Paris Utilities	6/11/2021	6,436.18
46341	Tyler Daugherty	6/11/2021	255.04
46342	Eric Hash	6/11/2021	336.83
46343	Kleem, Inc.	6/11/2021	47.28
46344	KOI	6/11/2021	51.74
46345	VW Realty LLC	6/11/2021	216.34
46346	Lowes Business Acct/Syncb	6/11/2021	3,039.44
46347	Office Depot Card Plan	6/11/2021	491.05
46348	Sean Rankin	6/11/2021	336.83
46349	Smits Greenhouses	6/11/2021	235.80
46350	Jere A Sullivan	6/11/2021	4.50
46351	Tractor Supply Credit Plan	6/11/2021	279.99
46352	Unifirst Corporation	6/11/2021	228.16
46353	Gordon Wilson	6/11/2021	47.55
46354	Tractor Supply Credit Plan	6/11/2021	149.99
46355	At&t Mobility - (6463)	6/18/2021	93.40
46356	Autozone	6/18/2021	7.99
46357	Central Ky Quicklube & Tire	6/18/2021	1,376.81
46358	Columbia Gas Of Kentucky	6/18/2021	79.80
46359	DATAMAX CORPORATION	6/18/2021	510.96
46360	Eads Hardware	6/18/2021	929.94
46361	Fire Dept Service & Supply Co	6/18/2021	2,356.00
46362	Galls, Llc	6/18/2021	1,866.14
46363	GUARDIAN/DENTAL	6/18/2021	1,059.09
46364	HUMANA HEALTH/MEDICAL	6/18/2021	34,668.79

46365	Jenny Boone Design Studio Llc	6/18/2021	155.00
46366	Kentucky Uniforms, Inc.	6/18/2021	86.00
46367	KOI	6/18/2021	47.10
46368	Meade Tractor	6/18/2021	41.79
46369	OBERLANDER FINANCIAL SERVI	6/18/2021	3,900.00
46370	Office Depot Card Plan	6/18/2021	86.59
46371	Rails End Nursery	6/18/2021	180.00
46372	Ray Allen Manufacturing Co Inc	6/18/2021	3,057.79
46373	RG CONCRETE SOLUTIONS LLC	6/18/2021	2,000.00
46374	STANDARD INS. CO./LIFE	6/18/2021	1,903.70
46375	Sturgill, Turner, Barker &	6/18/2021	4,421.50
46376	Symbol Arts	6/18/2021	2,327.75
46377	TELECOM AUDIT GROUP	6/18/2021	112.63
46378	THE STANDARD/VISION	6/18/2021	28.80
46379	TIM TIPTON PAINTING AND FENC	6/18/2021	1,800.00
46380	Unifirst Corporation	6/18/2021	233.88
46381	VC3, INC.	6/18/2021	5,833.98
46382	VERIZON WIRELESS	6/18/2021	2,252.25
46384	PEOPLE PLUS, INC.	6/18/2021	343.20

Total Claims 105,109.44

Utility Fund

Check #	Vendor	Check Date	Check Amount
54117	BOURBON BOOTS	6/11/2021	934.00
54118	CENTRAL KY MECHANICAL	6/11/2021	2,153.31
54119	CITCO WATER	6/11/2021	811.05
54120	CITY OF PARIS UTILITIES	6/11/2021	12,349.36
54121	City Tire Of Paris	6/11/2021	1,773.00
54122	HAWKINS WATER TREATMENT	6/11/2021	1,254.00
54123	Hayes Pipe Supply, Inc	6/11/2021	2,913.45
54124	John O Smits	6/11/2021	1,397.46
54125	Kmua	6/11/2021	9,193.00
54126	Kps Sales, Llc	6/11/2021	261.28
54127	Luthan Electric Meter Testing	6/11/2021	3,018.62
54128	Perfection Goup, Inc	6/11/2021	459,283.80
54129	Rubin & Hays	6/11/2021	7,500.00
54130	SHARE CORPORATION	6/11/2021	381.77
54131	Smits Greenhouse	6/11/2021	235.80
54132	Strand Associates Inc	6/11/2021	1,465.93
54133	Stuart C. Irby Co.	6/11/2021	56.00
54134	Tractor Supply Co	6/11/2021	685.43
54135	Unifirst Corporation	6/11/2021	25.62
54136	US DEPARTMENT OF ENERGY	6/11/2021	6,835.85
54137	Usa Blue Book	6/11/2021	284.62
2307	KYMEA	6/16/2021	1,930.14
54138	Atlas Electric Motor Svc	6/18/2021	3,503.30
54139	Columbia Gas Of Kentucky, Inc.	6/18/2021	93.83
54140	CORE & MAIN LP	6/18/2021	687.79
54141	Custom Metalworks	6/18/2021	231.00
54142	DAN CUMMINS CHRYSLER DODGE JEEP RAM	6/18/2021	23,648.00
54143	Faust Electric Llc	6/18/2021	2,153.66
54144	FISHER SCIENTIFIC	6/18/2021	312.48
54145	Fouser Environmental Services	6/18/2021	4,229.00
54146	GCP ENVIRONMENAL SOLUTIONS	6/18/2021	3,714.00
54147	Great America Financial Servs	6/18/2021	69.17
54148	GUARDIAN/DENTAL	6/18/2021	292.47
54149	Hamilton Hinkle Paving Co	6/18/2021	200.27
54150	HAWKINS WATER TREATMENT	6/18/2021	5,190.75
54151	HUMANA HEALTH/MEDICAL	6/18/2021	13,920.32

54152	KOI	6/18/2021	11.83
54153	LITTRELL BROTHERS TREE SERVICE	6/18/2021	1,650.00
54154	Neptune Equipment Co.	6/18/2021	19,245.00
54155	OBERLANDER FIN. SERV., PLLC	6/18/2021	3,900.00
54156	Office Depot Credit Plan	6/18/2021	11.82
54157	Purity Chemicals Inc	6/18/2021	237.40
54158	Rumpke	6/18/2021	156.00
54159	SIGMA-ALDRICH INC	6/18/2021	157.25
54160	STANDARD INS. CO./LIFE	6/18/2021	698.16
54161	STURGILL, TURNER, BARKER & MOLONEY	6/18/2021	518.00
54162	Swiney, Cohen	6/18/2021	377.26
54163	Time Warner Cable	6/18/2021	129.99
54164	Unifirst Corporation	6/18/2021	474.26
54165	Usa Blue Book	6/18/2021	475.92
54166	VC3 INC	6/18/2021	1,294.87
54167	VERIZON WIRELESS	6/18/2021	251.08
54168	PEOPLE PLUS, INC.	6/18/2021	343.20

Total Claims 602,921.57

Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 43,896.02 and Utility Fund outstanding of \$ 71,373.91. No action was taken.

Mayor and Commission

Commissioner Galbraith

- Inquired on fireworks permits issued. Stephanie responded that one permit has been issued for a location set up in Wal-Mart parking lot.

Executive Session

Motion by Brooks, seconded by Galbraith, to go into executive session pursuant to KRS 61.810(1)(b) for deliberations on a potential acquisition of real property by a public agency and the public discussion is likely to affect the value of a specific piece of property to be potentially acquired for public use at 7:08 p.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

With no action taken during executive session. Motion by Brooks, seconded by Plummer, motion carried unanimously to exit executive session and resume regular session at 7:29 p.m.

No further business was discussed the meeting carried to adjourn.

Adjourn

Motion by Brooks, seconded by Roberts, to adjourn the meeting at 7:29 p.m. Motion carried by roll call vote of 5-0 with Plummer, Brooks, Gibson, Galbraith, and Roberts voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles